

**BUILDING PERMIT APPLICATION**  
CITY OF CANANDAIGUA, ONTARIO COUNTY, NEW YORK

\*\*\* OFFICE USE ONLY \*\*\*

Permit # \_\_\_\_\_

Date \_\_\_\_\_

Fee \_\_\_\_\_

Property Address: \_\_\_\_\_

Zone District \_\_\_\_\_

Tax Map # \_\_\_\_\_

Proposed Work:    ☐ New Construction    ☐ Renovation    ☐ Conversion of Existing Building and Use  
                         ☐ Addition    ☐ Pool    ☐ Shed    ☐ Roof    ☐ Fence    ☐ Deck/Porch    ☐ Utility  
                         ☐ Paving    ☐ Excavation or Grading    ☐ Place Mobile Home    ☐ Demolition

Square Feet \_\_\_\_\_ Estimated Cost \_\_\_\_\_ (Must Be Completed)

Use of Property: \_\_\_\_\_

Details of Construction: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

New Utility Services Proposed Connections:    ☐ Storm Sewer    ☐ Sanitary Sewer  
                         ☐ Water Service    ☐ Electrical    ☐ Access to street R.O.W. (curb cut)

Submitted with this application shall be: ***a current surveyor's map or scaled site plan*** showing all current and proposed features of the property (scale shall be 20' = 1"); ***complete construction plans*** (scale of 1/4" = 1') showing: floor plans, wall elevations, structural details, and utilities (electrical, plumbing, and heating schematics); ***a Certificate of Insurance from all contractors involved with the project or an exemption signed by the property owner.*** A licensed architect or engineer shall stamp plans for all new construction, additions and renovations exceeding \$10,000 in cost. Storm water Management and Erosion Control Plan must also be submitted, unless project is exempted, or a waiver has been granted.

OWNER

CONTRACTOR

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Day Time Phone: \_\_\_\_\_

Day Time Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

The applicant agrees that all construction will comply with the New York State Uniform Fire Prevention and Building Codes and all other ordinances of the City of Canandaigua and that the property will be used for no other purposes than that set forth in this application. The undersigned understands that the granting of any permit shall not be construed as adopted by the City of Canandaigua of any plans, specifications or construction methods of permittee, and the granting of any permit creates no liability on the part of the City of Canandaigua. Permittee, by acceptance of any permit, agrees to indemnify and hold harmless the City of Canandaigua from any and all claims for personal injury and property damage arising from the operations of or construction by permittee.

OWNER'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_